

## The Federation of St James eh Great and St James COVID-19 Visitor's Protocol



Under normal circumstances St James welcomes visitors to site. The COVID-19 pandemic is a difficult time for all of us. Things have had to change quickly and quite dramatically due to the virus and the constant stream of information and advice.

The safety and the well-being of the children, staff and other members of the school community is our number one priority. We are committed to do all we can to prevent the spread of this illness which although most children and adults will recover quickly and easily should they become infected, there remains in our community those who are vulnerable and highly vulnerable.

To minimise risk, this school has developed a Visitor Protocol which limits those visiting the school site at this time. It is expected that all visitors will engage with the following expectations.

### **Visitor Protocol:**

1. Seek approval for the visit from the person to be visited.
2. Only visit when there has been confirmation of an agreed date and time.
3. Only come on to the site if you are well and free of symptoms of COVID-
4. Arrive and be prepared to wear a mask or visor, if required.
5. Sanitize hands upon entry.
6. Comply with social distancing norms.
7. Take responsibility for own health whilst on site.

All visitors must sign in and provide contact detail with the person they are meeting with.

Please note adjustments to the COVID-19 Visitor Protocol may be adjusted throughout the year based on our experience with it.

September 2020